

**Polk County Homeless Prevention Advisory Committee**  
**October 20<sup>th</sup>, 2022**  
**12:00-1:30 Dallas Academy Building, Conference Room 103, First Floor**

<b>Members</b>			
Michael Cherry, Tribal Council-Confederated Tribes of Grand Ronde	Brian Latta, City Manager-Dallas- <b>PRESENT</b>	Jeremy Gordon, Commissioner- Polk County <b>PRESENT</b>	
Amy Houghtaling, City Council, Falls City <b>PRESENT</b>	Rebecca Salinas-Oliveros, City Council, Monmouth <b>PRESENT</b>	Sarah Frost, Interim City Manager- Willamina	
Kenna West, City Manager-Independence <b>PRESENT</b>	Ashley Hamilton, Chief Program Officer-Mid-Willamette Community Action Agency <b>PRESENT-Virtual</b>		
<b>Staff Support</b>			
Brent DeMoe, Director-Polk County Family & Community Outreach Department <b>PRESENT</b>	Stephanie Gilbert, Program Manager- Polk County Family & Community Outreach Department <b>PRESENT</b>	Marianne Bradshaw, Consultant <b>PRESENT</b>	Brittany Kima, Polk County Communications Coordinator <b>PRESENT</b>

**AGENDA**

- **Public Comment (if any)** **Commissioner Gordon**
  - No public comment
- **Introductions and Role/Charge of the Group** **Commissioner Gordon**
  - Commissioner Gordon provided some background on Senate Bill 4123. Polk County received \$1 Million dollars to be used in rural Polk County.
- **What should this group be called?** **Discussion –All Members**
  - The group discussed different name options and priorities for the name of the group.
    - After discussion, the leading contender for the group name was Partners Allied toward Housing Solutions (PATHS).
    - The group will revisit this topic in a later meeting to finalize the name.
- **What do members want out of this meeting and initiative** **Discussion –All Members**
  - Unified and comprehensive solutions, keeping in mind the different facets of homelessness.
  - The ability to share information between stakeholders and those doing direct service work with members of the community
  - An office that can grow and be sustained with the ability to recognize the different needs of different communities
  - A pathway to housing those who are houseless with long term support
  - A guide and example of what can be done that is easily translatable into multiple languages
  - Consistent resources for the community
  - Effective communication of the homelessness prevention efforts
- **Role of consultant** **Brent & Marianne**
  - See attached handout for the role of the consultant that was shared during the meeting.
- **Website/communications** **Brent/Brittany/Members**
  - Homeless prevention work will have an easy to use website with information around the efforts taking place and a way for those needing assistance to access help.

- **5 year strategic plan components** **Discussion –All Members**
  - See attached handout that was distributed during the meeting
  - Discussion included questions to ensure that the process would include an evaluation and advocacy/community education component.
- **Family Transitional Housing Project** **Brent**
  - Brent discussed an opportunity for a project in partnership with Dallas Alliance Church that is ready to begin as soon as the funding is secured. See attached handout for more information.
- **Municipality updates from members** **Discussion –All Members**
  - City of Independence: Oregon mayors association is putting in a big ask for funds to use in the communities. Goals: buy acreage, 3D printed transitional housing, moving onto the next level and integrating things into the neighborhoods.
  - City of Dallas: Embrace the nay-sayers, we don't necessarily need our message to be louder, but we need to listen and address opposing views.
  - City of Falls City: The city is working toward updating their sewer infrastructure to accommodate more housing within the city.
  - Community Action Agency: Currently working on an adaptation of coordinated entry program for youth, supportive services program - incorporated in Polk County, Transitional housing/rapid rehousing program that will be located in the Monmouth area.
- **Set monthly meetings** **Discussion –All Members**
  - Brent will send out a Doodle poll to the group to schedule the next meeting.
- **Adjourn**

# POLK COUNTY HOMELESSNESS PREVENTION PILOT STRATEGIC PLANNING PROCESS

## OVERVIEW

A requirement of the funding received through the Homelessness Prevention Pilot Program funding is the creation of a 5 year strategic plan that is due to the funders by May 2023

## ANALYSIS

The process will begin with data collection around the current homeless or at risk populations in rural Polk County. This process will also include asset mapping of all of the resources that currently exist to help this target population.

## GOAL SETTING

The plan will include short term goals, or things that are low hanging and easy to accomplish quickly such as the Point in Time Count and Community Connect Event. Mid-term goals, such as creating a process for requesting funds from the pilot, development of a website that houses information about the project, etc. Then, long term goals with long term solutions to housing and needs.

## CONSIDERATIONS

Throughout this process, members of the committee, consultants and staff, will consider the needs of special populations such as veterans, those engaged in mental health services or the justice system, and the BIPOC and LGBTQ+ communities.

## FINANCIAL REQUIREMENTS

Committee members, consultants and staff will be working to identify and secure continued funding and leveraging opportunities past the investment of the pilot project.

## QUESTIONS

To ensure uniform messaging, questions regarding the work of the pilot project should be directed to Brent DeMoe

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503-932-7434  
demoe.brent@co.polk.or.us

## **Marianne Bradshaw, Consultant with our initiative**

MBA with concentrations in Marketing and Management from University of Cincinnati and a BA with English major, from Brigham Young University.

### **CONSULTING EXPERIENCE**

Staff Consultant, Mid-Willamette Valley Homeless Alliance – 2021-present Coordinate community efforts to prevent and end youth homelessness in Marion-Polk counties. Provide staff support to the Youth Action Board, Backbone. Coordinate meetings and collaboration of the Youth & Young Adults Subcommittee. As part of the Youth Homelessness Demonstration Program, led work with community partners to develop our Coordinated Community Plan. Support youth and young adults to participate in planning, funding and implementation phases of the Youth Homelessness Demonstration Program and elevate their voices. Consultant, Self-Employed – 2019-present Lead consumer insight research and/or training projects on a contract basis. Bring curiosity and love of data to projects from ideation to strategic planning. Help clients tie insights to strategy to make smart decisions.

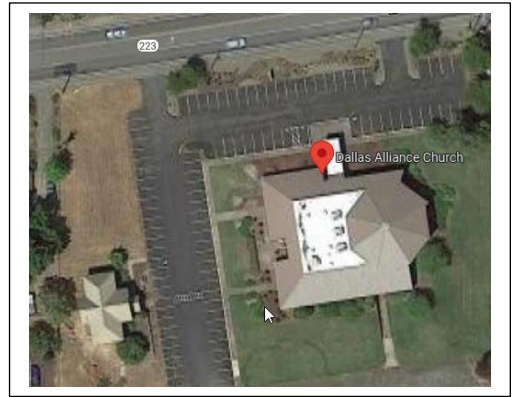
### **Role of Consultant Nov 2022-June 2023**

- Create timeline and task list(s) for all efforts related to homelessness in rural Polk County
- Work with FCO staff and partners to collect data on the homeless and at-risk population.
- Assist with the development of content and messaging campaigns about the homelessness prevention initiatives to be used for presentations and on social media and website.
- Assist with the development of Advisory and other committee rules and procedures. Include a decision-making process and the development of an application intended for applying for funds from the initiative.
- Work with county staff to develop an asset map tracking services available to those experiencing homelessness and address deficits or gaps in services. Mapping should be complete by January 2023 to be used to inform the strategic plan.
- Develop plans and strategies to garner input from those with lived experience, including youth and adults.
- Work with other County departments, including Behavioral Health and Community Corrections, to ensure that all efforts and funding around housing and homelessness coalesce.
- Attend community meetings, including but not limited to the Polk County Board of Commissioners meetings, City Council, and Advisory Committee meetings, as needed.
- Work with county staff and advisory committee on a long-term sustainability plan.

### **FCO Department Roles**

- Assist with collecting data on the homeless and at-risk population.
- Assist with the development of content and messaging campaigns about the homelessness prevention initiatives to be used for presentations and on social media and website.
- Assist with the development an asset map tracking services available to those experiencing homelessness and address deficits or gaps in services.
- Employ two full time case managers to work with the homeless and identified at-risk populations. Development of an intake/referral and tracking process.
- Convene committees and workgroups as needed.

## Dallas Alliance Church & Polk County Transitional Housing Project Concept



### Project Description

Dallas Alliance Church (DAC) and Polk County’s Family & Community Outreach Department (FCO) are proposing the creation of a transitional housing program that will serve Polk County families on the campus of DAC. DAC has been a reliable and responsive community partner, serving as a host for warming and cooling centers, community meals and gatherings, and several other community projects and initiatives. Church leadership has recently expressed an interest in doing more to serve the community. The campus has a historic house on site that will serve as the host site once renovated to be up to city code. The program will help one family at a time by providing a safe place to live, rent-free, while FCO and other community partners offer a myriad of resources and wrap-around services. Depending on the family’s unique factors, we anticipate assisting between four and eight families per year.

### Need

There are currently no transitional housing programs in rural Polk County which are specifically geared for families. In the last year, the Family Resource Navigator program (just one of several client- based programs in FCO) worked with 26 different Polk County families that would have benefitted greatly from a transitional housing program. This type of support can fill the gap between homelessness and complete self-sufficiency.

Family & Community Outreach Department’s Contribution	Dallas Alliance Church will provide
<ul style="list-style-type: none"> <li>• Ongoing trauma informed case management</li> <li>• Access and connection to Resource Center services</li> <li>• Housing navigation</li> <li>• Assistance with enrollment in programs to promote self-sufficiency and goal achievement</li> <li>• Referrals to additional community resources to strengthen family’s continued security</li> <li>• Support in navigating complex government programs</li> <li>• Knowledge on how to overcome the barriers that families face while trying to regain independence</li> <li>• Empower family’s ongoing success through creating a network of support and community</li> </ul>	<ul style="list-style-type: none"> <li>• Use of Ediger Hall (the physical location to be retrofitted to accommodate housing needs for a family.)</li> <li>• A welcoming and supportive community</li> <li>• Utilities and lawn maintenance</li> <li>• Assistance with furnishing Ediger Hall</li> </ul>

Repairs/Construction Costs (Most Labor will be Donated)	Other	Ongoing Annual Costs
H-VAC - \$8,400	Window treatments/linens- \$1,000	Insurance - \$2,500
Electrical - \$6,630	Furniture for all rooms - \$15,500	Utilities - \$3,000
Framing, finishing and doorway- \$7,550	Oven/Stove downdraft - \$3,500	Cleaning supplies, maintenance costs - \$2,500
<b>Total: \$22,580</b>	<b>Total: \$20,000</b>	<b>Total: \$8,000     Total Project \$50,580</b>